

SUPREME KNOWLEDGE FOUNDATION GROUP OF INSTITUTIONS

STATUTES (Including Service Rules)

In this statutes, unless there is anything repugnant in the subject context:-

- i) SKF means Supreme Knowledge Foundation, the Trust.
 - ii) BOT means Board of Trustee, represented by its Chairman, Secretary, Chief Executive Officer and Treasurer.
 - iii) SKFGI means Supreme Knowledge Foundation Group of Institutions situated at 1, Khan Road, P.O Mankundu, P.S Bhadreswar, District-Hooghly, Pin 712139.
 - iv) GB means Governing Body of SKFGI.
 - v) EMPLOYEE means any person whose employer is SKFGI.
 - vi) ED means Education Division of SKFGI.
 - vii) FINANCIAL YEAR means the period starting from 1st April to 31st March.
 - viii) HALLS OF RESIDENCE OR HOSTEL means a unit of residence for the students, teachers, officers and non-teaching staffs as recognized by SKFGI.
 - ix) DIRECTOR means the Head of both Sir J.C Bose School of Engineering and Dr. P.C Mahalanabish School of Management with any future expansion of SKFGI.
 - x) DEAN /ASSOCIATE DIRECTOR means the Head of either Sir J.C Bose School of Engineering or Dr. P.C Mahalanabish School of Management. It is mandatory for Dean to have the requisite qualification of a Professor.
1. On receipt of No-objection Certificate from Directorate of Technical Education (DTE) Govt. of West Bengal, approval of All India Council for Technical Education (AICTE), and affiliation from West Bengal

University of Technology (WBUT), the Trust Supreme Knowledge Foundation (SKF), has established Supreme Knowledge Foundation Group of Institutions (SKFGI), a no-profit no-loss institution to impart graduate engineering, post graduate engineering and post graduate management education on the 2nd day of December, 2008.

2. SKFGI at present comprises of Sir J.C Bose School of Engineering and Dr. P.C. Mahalanabish School of Management. The institutions shall have perpetual succession, legal entity with common seal and shall sue and be sued by the name of SKFGI.
3. **The SKFGI shall have the following powers:-**
 - i) To provide for instruction and training in such branches of learning as approved by AICTE and /or UGC. It seeks to make provisions for research and its advancement and dissemination of knowledge.
 - ii) To prescribe (a) in conformity with the norms of the departments of Technical Education, Govt. of West Bengal, the constitution, powers and functions of its Governing Body and (b) the terms and conditions of service of its teaching and non-teaching staffs.
 - iii) To arrange / conduct internal examinations and home assignments as per rules of WBUT;
 - iv) To take disciplinary action against the students, teaching and non-teaching members whenever felt necessary;
 - v) To institute awards, fellowships, traveling grants/allowances, medals and prizes and organize exhibitions.
 - vi) To appoint Professors, Associate Professors, Assistant Professors and other posts of the institutions for the purpose of imparting instruction or conducting research;
 - vii) To make provisions for provident fund, gratuity and other funds for the employees of the institution; in accordance with the

